

City of Worland
Buildings and Grounds Commission
Regular Meeting
January 14, 2008

The Building and Grounds Commission met on Monday, January 14, 2008 at 6:30 P.M. in the Council Chambers at City Hall. Commission Members in attendance were: Chairman Loyd Worley, Justin Pfeiffer and Curt Christoffersen. Also in attendance were: Superintendent of Public Works Gene Cliame, Parks Maintenance Worker Mark Osbon and Clerk/Treasurer Tracy Glanz. Mike Karr with the Northern Wyoming Daily News was also present.

Superintendent of Public Works, Gene Cliame presented a Travel Request for Mark Osbon and Gene Cliame to attend the Wyoming Groundskeeper & Growers Association 25th Annual Conference & Trade Show in Casper at an estimated cost of \$687.00.

Motion: to approve the Travel Request for Gene Cliame and Mark Osbon to attend the Wyoming Groundskeeper & Growers Association 25th Annual Conference & Trade Show in Casper.

By: Councilmember Pfeiffer.

Second by: Councilmember Christoffersen.

Vote: The motion passed unanimously.

Superintendent of Public Works Gene Cliame stated that he will be contacting a Contractor and the Recreation Board about the re-model of the restrooms and concession stand at Newell Sargent Park. The money is in the budget and the project will have to go to bid.

Parks Maintenance Worker Mark Osbon reported that he has been busy at the cemetery.

Superintendent of Public Works Gene Cliame informed the Commission that the bids for the Golf Course Turf Equipment were reviewed by Gene, Dave Williamson and the Golf Course Management personnel. The lowest bidder will be awarded the bid even though bid specifications weren't followed exactly. This is not a material issue and has been cleared up with Turfcare, the low bidder. A protest has been made by Lathrop Equipment and Gene is awaiting confirmation from City Attorney Kent Richins to award the bid.

Superintendent of Public Works Gene Cliame requested an Executive Session at the close of the meeting regarding a personnel issue.

Councilmember Curt Christoffersen asked for an explanation of what Departments and Areas this commission covers. Superintendent of Public Works Gene Cliame indicated that all the City buildings excluding the shop, all parks and the Golf Course fell under this Commission.

Superintendent of Public Works Gene Cliame notified the Commission that Mary Buchanan may attend the next Council meeting to inquire as to why the no-smoking signs have not been placed at the baseball field.

Motion: to enter into executive session to discuss a personnel issue at 6:50 p.m.
By: Councilmember Christoffersen.
Second by: Councilmember Pfeiffer.
Vote: The motion passed unanimously.

Motion: to adjourn the executive session at 7:03 p.m.
By: Councilmember Christoffersen.
Second by: Councilmember Pfeiffer.
Vote: The motion passed unanimously.

There being no further discussion, the meeting adjourned at 7:04 p.m.

Loyd Worley, Chairman

Tracy A. Glanz, Clerk/Treasurer