

COMMUNITY SERVICES COMMISSION
August 13, 2007

The Community Services Commission of the City Council of Worland, Wyoming met in regular session at the Airport at 5:00 p.m. on August 13, 2007. Councilmembers present were Curt Christoffersen, George Hazen and Justin Pfeiffer. Also attending were Airport Manager Gary Thompson, Superintendent of Public Works Gene Cliame, Police Chief Bob Richardson, Clerk-Treasurer Tracy Glanz, Building Inspector Jim Carneal, Clerk/Typist Nancy Dellos and Ross Jorgensen.

Ross Jorgensen of Washakie Rural is asking the City to allow them to put a connection/meter at the corner of Airport Road and Lane 14. This connection is large enough to provide the largest available flow to the Airport in case of emergency. The City would be responsible for the maintenance and monthly electric bill on the meter. Councilmember Curt Christoffersen will bring this issue to the next council meeting.

Superintendent of Public Works Gene Cliame reported that they are doing small patch work on some of the streets; Century will do the big patch work when they are here. Gene is working with Ordinance Officer Allen Tolley to clear trees away from signs.

Gene said that the old John Deere Loader that they have would cost more to fix than what it is worth and asked if they could sell it or junk it. Councilmember Christoffersen will bring this to the next council meeting.

Gene has had a few applications for the mechanic position at the shop, but hasn't filled the position as of yet.

Airport Manager Gary Thompson reported he has a TSA inspection on Tuesday August 14th. GSA will come in and go through the building and make sure that things are up to standard. On Thursday August 16th, Gary will have a design standard inventory inspection, done by a consultant hired by FAA and WYDOT. Gary informed the commission that because of some minor setbacks, the Runway project is a little behind schedule. It is anticipated that paving will start the first week of September. Six of seven hangars have been purchased and a signed offer has been received on the last one.

Gary said that on Monday August 20th he and Ernie Hartley will be meeting with Curt McCormick from the Environmental Protection Agency to do a pretreatment audit.

The Wyoming Aeronautics commission will be meeting on August 21st and Gary should know by the end of the day if they approve of the additional

funding for the Aircraft Rescue Fire Fighting vehicle for the airport. There will be a pre-build meeting for the ARFF unit on August 24th at 8:30A.M in Gary's office.

Gary has been invited by the Logan International Airport Fire Chief to go to Billings within the next month to view two new fire trucks to see if there's anything on their trucks that we would like to have modified on our truck.

Gary has been working with Building Inspector Jim Carneal and with our local FBO, to put up a new office building and hangar. The current building design does not fit on the lot. Discussion followed.

Motion: to approve a Travel Request for Airport Manager Thompson to travel to Billings to view new ARFF vehicles.

By: Councilmember Hazen.

Second by: Councilmember Pfeiffer.

Vote: The motion passed unanimously.

Police Chief Bob Richardson reported that he hasn't heard from Officer Clark as to when he will be leaving the department. Bob has advertised in newspapers for the position.

Motion: to approve a Travel Request presented by Police Chief Bob Richardson for Roger Brookwell to attend an Interviewing Strategies Through Statement Analysis course on September 17-19, 2007 in Douglas.

By: Councilmember Hazen.

Second by: Councilmember Pfeiffer.

Vote: The motion passed unanimously.

Motion: to approve a Travel Request presented by Clerk-Treasurer Tracy Glanz for Jim Carneal to attend a WYOPASS Fall Conference on September 12-14, 2007 in Douglas.

By: Councilmember Hazen.

Second by: Councilmember Pfeiffer.

Vote: The motion passed unanimously.

Motion: to approve a Travel Request for Tracy Glanz to attend a WAM/JPIC Board Meeting on September 20-21, 2007 in Elk Mountain.

By: Councilmember Hazen.

Second by: Councilmember Pfeiffer.

Vote: The motion passed unanimously.

Motion: to approve a Travel request for Tracy Glanz to attend a WAMCAT Board Meeting on October 4-5, 2007.

By: Councilmember Hazen.

Second by: Councilmember Pfeiffer.

Vote: The motion passed unanimously.

Motion: to approve a Travel Request presented by Clerk-Treasurer Tracy Glanz for Wendi Dickerson to attend a 2010 Census Overview on August 29, 2007 in Casper.

By: Councilmember Hazen.

Second by: Councilmember Pfeiffer.

Vote: the motion passed unanimously.

Clerk-Treasurer Tracy Glanz asked if the members had a chance to review the Employee Reimbursement Agreement. Discussion followed.

Building Inspector Jim Carneal reported that he wanted to get clarification on some building codes. Discussion followed.

Motion: to recommend an update to Code 7-3 at the next Council Meeting.

By: Councilmember Hazen.

Second by: Councilmember Pfeiffer.

Vote: the motion passed unanimously.

There being no further business, the meeting adjourned.

Curt Christoffersen, Chairman

ATTEST:

Nancy Dellos, Clerk/Typist