

COMMUNITY SERVICES COMMISSION
March 10, 2008

The Community Services Commission of the City Council of Worland, Wyoming met in regular session at the Airport at 5:06 p.m. on March 10, 2008. Councilmembers present were Chairman Bud Callaham, Jerry Alexander and Shane Anderson. Also attending were Airport Manager Gary Thompson, Superintendent of Public Works Gene Clame, Police Chief Bob Richardson, Clerk-Treasurer Tracy Glanz, Building Inspector Ron Vanderpool, Clerk/Typist Nancy Dellos and Josh Weickum of Josh's Custom Computers & Repair.

Josh Weickum presented to the Commission different types of security camera's that can be placed in different areas around the community. Josh was directed to meet with Police Chief Bob Richardson about working up a proposal. Discussion followed.

Superintendent of Public Works Gene Clame reported that the street sweeper is under repair and parts are on order. The crew is working on the Airport Sewer Line on Lane 14. The rear end is out on the water truck. Gene talked about renting a water truck until we get can a new truck.

Airport Manager Gary Thompson reported that he talked with WYDOT and the Federal Government and they had come up with an additional 3.7 million dollars in grants to finish the runway relocation project. Gary will make the necessary changes in the new budget for the City's two percent match. Airport Manager Thompson also reported that he is still doing the pre-bid meeting on the 20th of this month and the bid opening on April 3, 2008. The construction should start after June 1, 2008. Gary reported that the Fire Truck is on schedule.

Airport Manager Thompson informed the Commission that the Passenger Facility Charge reimbursement ended March 1, 2008. He is working with an Engineering Consultant to reinstate that. Airport Manager Thompson is working on acquiring a Fire Extinguishing Training System that would be used to train all City departments along with lease holders at the Airport to help protect City property. Gary has talked to the State to see if they will give us a grant for this. Airport Manager Thompson met with the local utility companies (power, gas and phone) regarding future growth out at the Airport.

Airport Manager Thompson requested that Lynn Murdoch, Assistant Airport Manager be moved from a Grade 20 to a Grade 24 on the pay scale to reflect her position as an assistant department head.

Clerk Treasurer Tracy Glanz also requested that Deputy Clerk Linda Frisbee move from a Grade 20 to a Grade 24 for the same reason.

Motion: to recommend to the Council to move Lynn Murdoch and Linda Frisbee from a Grade 20 to a Grade 24.

By: Councilmember Alexander.

Second by: Councilmember Anderson.

Vote: The motion passed unanimously.

Motion: to approve a Travel Request for Tracy Glanz to attend a WAM/JPIC Board Meeting on March 27 and 28, 2008 in Cody.

By: Councilmember Alexander.

Second by: Councilmember Anderson.

Vote: The motion passed unanimously.

Clerk Treasurer Glanz reported that she is on the WAMCAT Board and they are meeting here in Worland on April 3 and 4, 2008.

Airport Manager Thompson presented his budget for the next fiscal year to the Councilmembers and requested that if cuts need to be made please come to the Department Heads and let them know.

Building Inspector Ron Vanderpool reported that there is a couple of projects coming up. He will have more information at the next Commission meeting. Ron will be here Tuesday afternoons and all day on Thursdays.

Motion: to approve a Travel Request presented by Police Chief Bob Richardson for Gabe Elliott and Zack Newton to attend a Street Survival Seminar on March 25-27, 2008 in Billings, Montana.

By: Councilmember Alexander.

Second By: Councilmember Anderson.

Vote: The motion passed unanimously.

Motion: to approved a Travel Request presented by Police Chief Bob Richardson for Tom Brase to attend an Administrators Conference on April 7-9, 2008 in Douglas.

By: Councilmember Alexas.

Second by: Councilmember Anderson.

Vote: The motion passed unanimously.

Police Chief Bob Richardson reported that he still doesn't have the new patrol car he is waiting for it to be shipped from Chicago. The newest Officer Chris Hazen will go to the Academy in August.

Airport Manager Thompson informed the Commission that on March 27th there is going to be a Table Top Exercise at the Airport, it will involve all the Emergency Services with the Airlines and TSA.

There being no further business, the meeting adjourned.

Bud Callaham, Chairman

ATTEST:

Nancy Dellos, Clerk/Typist

