

City of Worland
Buildings and Grounds Commission
Regular Meeting
September 10, 2007

The Building and Grounds Commission met on Monday, September 10, 2007 at 6:30 P.M. in the Council Chambers at City Hall. Commission Members in attendance were: Chairman Jerry Alexander, Councilmember Vasca Gilmore, and Councilmember Shane Anderson. Also in attendance were: Superintendent of Public Works Gene Cliame, Parks Maintenance Worker Mark Osbon, Golf Pro Don Abbott, and Clerk Tammy Maya.

Visitors were: Jilaena Childs from the Northern Wyoming Daily News and Charles Gilmore representing a committee from the Worland Country Club.

Chairman Jerry Alexander asked for the business of visitors to be addressed first. Charles Gilmore stated that the Worland Country Club (WCC) had formed a research committee to look into the feasibility of management of the Golf Course. This committee is concluding their extensive research and is very close to submitting a proposal to the City of Worland. Charles stated that members of the committee had visited Douglas and Lander who are currently using the management contract approach to successfully run their golf courses. He felt that the committee would be able to submit a proposal that would be a "Win/Win" situation for both the City of Worland and the WCC at next month's Building and Grounds Commission (B&GC) meeting. Jerry asked if any negatives were found in Douglas. Charles stated that the City Manager of Douglas, Bobbie, had only encouraging things to say about the system and that they had recently finished a large irrigation project with positive results. Charles added that Lander has also been successful but he didn't have as much information regarding their system. Charles commended both Superintendent of Public Works Gene Cliame and Clerk/Treasurer Tracy Glanz for their efforts in supplying the WCC committee with information about the Golf Course. He added that the proposal is being heavily researched with inventory, equipment, and employees to be considered.

Superintendent of Public Works Gene Cliame reported that he would be interviewing potential Golf Course Greens Keepers on Tuesday, September 11, 2007, at 6 p.m. He stated that he had invited the WCC committee members and Golf Pro Don Abbott to sit in on said interviews and extended that invitation to the members of the B&GC as well. Chairman Jerry Alexander stated that he would make every effort to attend and encouraged his fellow commission members to do so as well. Gene acknowledged that approximately six or seven applications had been received but that he was leaning towards a person who was acceptable to the WCC committee.

Jilaena Childs of the Northern Wyoming Daily News asked if the proposal would be for purchase of the Golf Course. Charles Gilmore stated that it would be a proposal for management of the Golf Course by contract or lease. Councilmember Vasca Gilmore asked if the county was involved in the Douglas golf course. Charles acknowledged that they were no longer involved as of this year. Vasca asked Parks Maintenance Worker Mark Osbon if hiring a new greens keeper was necessary to put the Golf Course to bed for the winter. Mark stated that the Parks Department would be able to winterize the Golf Course but would prefer to have the new greens keeper present for that process. Chairman Jerry Alexander asked if a winter job description, such as maintenance schedules and assignments, was available for the greens keeper and Superintendent of Public Works Gene Cliame reported that there was not one currently. Jerry suggested that Gene create one as soon as possible in writing to avoid issues like those of the past at the Golf Course.

Chairman Jerry Alexander asked for both old and new business, hearing none, he moved on to Superintendent of Public Works Gene Cliame. Gene reported that the sprayer in the Parks Department was past its prime. The valve doesn't work and while it is a 100 gallon sprayer it will only hold approximately 50 gallons currently. Gene requested that the B&GC allow him to look into purchasing a replacement sprayer, which he estimated to cost approximately \$2,400. Jerry gave Gene permission to do so and stated that the fall is the optimal time to buy such equipment.

Charles Gilmore exited the meeting at 6:47 p.m., thanking the B&GC for their attention.

Chairman Jerry Alexander asked for an update from Parks Maintenance Worker Mark Osbon and specifically the reason for the overtime at the Golf Course. Mark reported that Adalberto Benitez had been putting in overtime due to the absence of Louis Torres. Louis' daughter had surgery in Utah recently and then developed an infection requiring a return trip. Louis has been gone for close to three weeks and Mark anticipated another week's absence. Also Adalberto will be taking a two week vacation soon.

Additionally, Parks Maintenance Worker Mark Osbon reported that the greens had been aerated and that he was waiting for the compressor to do the blowout of the sprinkler systems later this month or next.

Golf Pro Don Abbott reported that the Golf Course had only one more event planned before the cross country meet on September 28th. The WCC will be hosting a Ball Drop with ticket sales split between the winner and the WCC, who will use the proceeds to update the commercial kitchen at the WCC. Don stated that the summer events this year went very well and Councilmember Vasca Gilmore added that those events also bring money into the community. Don addressed a rumor about the events and whether or not the City is making money. Don assured those present that the City is making money. He stated that even the relatively small event that the Red Cross put on made the City approximately \$500. Vasca also added that the prices are competitive with other golf courses around this area.

Parks Maintenance Worker Mark Osbon stated that the pumps are working well at the Golf Course and that Ron Weir with the canal has been good to work with. Ron is also doing a good job of regulating the pond water. Councilmember Vasca Gilmore commended Mark on his work at the Golf Course and that of the other Parks Dept. workers, specifically Louis Torres. Vasca recommended that the new greens keeper be informed about the excellent employees that the Golf Course currently employs.

Chairman Jerry Alexander urged everyone to make an effort to attend the interviews for greens keeper Tuesday and to go over the equipment and inventory at the Golf Course. Superintendent of Public Works Gene Cliame stated that he would like to burn or remove the pile of wood and brush that has accumulated in the Golf Course dump area. Gene is also considering a new policy on cellular phone use while on the clock. He stated that excessive use was a problem for some seasonal workers this past summer. Jerry suggested creating a policy for next summer banning the use of cellular phones for personal use by seasonal personnel. He also suggested a similar policy for permanent employees.

There being no further discussion, the meeting adjourned at 7:10 p.m.

Jerry Alexander, Chairman

Tammy Maya, Clerk