

City of Worland
Buildings and Grounds
Regular Meeting
February 12, 2007

The Building and Grounds Commission met on Monday, February 12, 2007 at 6:30 P.M. in the Council Chambers at City Hall. Commission Members in attendance were: Chairman Jerry Alexander, Vasca Gilmore and Shane Anderson. Also in attendance were: Golf Pro Don Abbott, Golf Course Superintendent Ben Bishop, Parks Maintenance Worker Mark Osbon, and Clerk Tammy Maya.

Visitors were Lee Lockhart from the Northern Wyoming Daily News, City Employee Lucy Trujillo, and Rene Lee with the Worland Recreation District.

The minutes of the January 8, 2007 meeting were moved for approval by Councilmember Shane Anderson and seconded by Councilmember Vasca Gilmore. The motion was approved unanimously.

Chairman Jerry Alexander invited Rene Lee with the Worland Recreation District (WRD) to speak. Rene stated that their work at Sanders Park was almost complete. There are two issues still to be decided, the blue, stick built swing set and the merry-go-round. Rene supplied the Commission with a letter from Ermold Park & Recreation Products, Inc. which states that the swing set is soundly built but is not built by a commercial grade manufacturer and thus is not covered by liability insurance. It also states that if the City chooses to keep the swing set it should have only two swings in the bay and that they must be the same. Also chain, S-hooks, swing hangers and seats should be inspected for wear and replaced as necessary. WRD would like to remove the swing set and make that area a sandbox. Rene confirmed that she had discussed this at length with Gene Clime, Superintendent of Public Works, and they feel a compromise can be reached. As to the merry-go-round, Ermold Park & Recreation Products, Inc. recommends gluing rubber safety tiles to the existing concrete pad to extend six feet beyond the whirl. This is the standard set by the Consumer Product Safety Commission. Rene reported that the WRD is purchasing the tiles, provided a copy of their estimate, and will be putting in additional concrete to extend the existing pad to six feet beyond the whirl. Jerry asked what the WRD is asking of the City at this point. Rene declared that they may need a small amount of financial assistance to complete the project if concrete prices rise between now and the time that the work can be done. She will keep the Commission informed.

In other Worland Recreation District (WRD) news, Mothers of Preschoolers (MOPS) has raised money to purchase four new toddler swing seats for Sanders Park and they have been installed. It is the desire of WRD to purchase six more toddler swing seats to be placed in other parks throughout the City if there is money to do so.

Chairman Jerry Alexander inquired about Linda Abell with the American Red Cross (ARC) as she was on the agenda but not present. Golf Pro Don Abbott stated that he had spoken with her about a golf tournament for the ARC but the last he knew, Linda was considering joining forces with another entity that already hosts a tournament.

Chairman Jerry Alexander asked for any new business and City Employee Lucy Trujillo requested to speak. Lucy explained that she understood that this Commission was exploring adding to her duties as custodian due to the loss of the Community Hall. She provided the Commission with a detailed job description and list of daily duties for each of the six buildings

she cares for. Lucy explained that when the Community Hall was one of her duties her overtime increased because of the level of work required. She stated that her other duties suffered because of the workload. Lucy also inquired, as a citizen, as to whether the fees for Pioneer Park maintenance would be lowered should she take over the cleaning of the bathrooms. Jerry stated that the discussion at the previous meeting did not go in depth. He asked who her supervisor was and what her duties entailed at the airport. Lucy stated that Superintendent of Public Works Gene Cliame is her supervisor and that she cleans the terminal including the TSA area, three offices, a storeroom, and the FFA area. Currently, there is construction at the airport and tar has been tracked into the terminal building requiring extensive additional cleaning. Jerry stated that the Commission would review the documentation Lucy had provided and use it to make an informed decision. Parks Maintenance Worker Mark Osbon stated that he is not Lucy's supervisor but that his employees, Louis Torres and Jack Stine, provide backup for her when she is on vacation or sick. Mark stated that Louis completes her duties in 3 ½ to 4 hours and Jack completes them in 4 to 4 ½ hours. Jerry requested copies of the job duties submitted by Lucy be made available to the Commission members for review.

Park Maintenance Worker Mark Osbon reported that his department has been busy with snow removal.

Golf Course Superintendent Ben Bishop reported that his department had been snow blowing the greens. He stated that the equipment is ready for the season opening and that the pond is down. The lakes will be cleaned in a couple of weeks.

Golf Pro Don Abbott reported that he had been contacted by Big Brothers Big Sisters regarding their bowl-a-thon. They are requesting that that City provide the Grand Prize in the form of 5 rounds of golf. Councilmember Vasca Gilmore questioned if all of their participants would be golfers. Chairman Jerry Alexander agreed and stated that he didn't see the tie in to golf in a bowl-a-thon. Councilmember Shane Anderson stated that he believed a Sony Playstation 2 was a previous grand prize, which seemed more fitting as most of the participants will be children. Vasca also voiced a concern about setting precedence for other organizations to request donations and how limited the City is as to what can be donated. Don agreed to gather more information to bring back to the Commission.

Chairman Jerry Alexander acknowledged that Golf Pro Don Abbott's contract still had not been finalized and apologized for missing the last negotiation. He is not in agreement with some of the details of the current proposal more specifically the health insurance. He is concerned about how an increase of that size would affect other city employees who haven't had a raise. Councilmember Vasca Gilmore stated that Don had not had an increase in salary for three years. Jerry stated that the last contract was created by former Mayor, LaVertha Gotier, and former Clerk/Treasurer, Dennis Smith. He felt the council had very little input. Golf Pro Don Abbott stated that LaVertha referred him directly to the Finance Commission regarding his last contract. Chairman Jerry Alexander declared that the tax revenue for the City may decrease due to lesser food and property taxes. Vasca asked if the current negotiations should be taken to the Council. Jerry didn't agree due to the \$16,100 increase requested. Vasca clarified that Mayor Sonny Shearer had also suggested an incentive bonus for increased revenue compared to last years. Jerry expressed his concern about being able to give the other city employees a cost of living increase. Lee Lockhart interjected at this point and expressed his concern about the discussion of personnel matters in a public forum. He confirmed that while the contract is public information, the negotiations are not. Vasca agreed and acknowledged that this Commission needs to do more research before going to the Council. Don asked that this Commission meet with him soon. It

was decided that this Commission, the Mayor, and Don would meet in the council chambers on Thursday, February 15th at 5:30pm. Vasca agreed to contact Sonny.

Lee Lockhart asked why the ice skating rink at Kiwanis was removed and replaced with a volleyball court. He declared that the ice skating rink was heavily used and the volleyball court is lightly used. Parks Maintenance Worker Mark Osbon confirmed that that was true but that there were not any plans to put in another ice skating rink as there are two others, Veteran's Park and Sunrise Heights Park.

Councilmember Vasca Gilmore asked to discuss the bathrooms at Newell Sargent Park. Chairman Jerry Alexander declared that a group of parents planned to attend this Commission's next meeting. Parks Maintenance Worker Mark Osbon confirmed that Carol Grosch told him that they have some money to contribute. Jerry acknowledged that this group was interested in building a crow's nest type building. Vasca asked what was sold in the concession area and Mark confirmed that the usual fare is candy, hot dogs, chili, soda, etc. Golf Course Superintendent Ben Bishop stated that he would provide some sample numbers and building ideas to this Commission to get an idea of what size of project it would be. Vasca asked if the people who use the fields most would be willing to organize a fundraiser. Lee Lockhart stated that many of the parents of baseball players already have numerous fundraising events for the baseball league. Jerry declared the need for a budget on the project. Mark acknowledged that there aren't charges for field use for these organized sporting entities like many other municipalities. It is his opinion that painting the existing buildings would lessen the complaints. The fixtures are old but functional. Jerry directed the Commission members to stop by the park to view the bathrooms as soon as possible, pending weather.

There being no further business, the meeting adjourned at 7:10 p.m.

Jerry Alexander, Chairman

Tammy Maya, Clerk