

City of Worland
Buildings and Grounds
Regular Meeting
January 8, 2007

The Building and Grounds Commission met on Monday, January 8, 2007 at 6:30 P.M. in the Council Chambers at City Hall. Commission Members in attendance were: Chairman Jerry Alexander, Vasca Gilmore and Shane Anderson. Also in attendance were: Superintendent of Public Works Gene Clame, Golf Pro Don Abbott, Golf Course Superintendent Ben Bishop, Parks Maintenance Worker Mark Osbon, Councilmember Justin Pfeiffer and Clerk Tammy Maya.

The only visitor was Jilaena Childs from the Northern Wyoming Daily News.

The minutes of the December 11, 2006 meeting were moved for approval by Councilmember Shane Anderson and seconded by Councilmember Vasca Gilmore. The motion was approved unanimously.

Chairman Jerry Alexander asked for any old business. No old business was reported.

Chairman Jerry Alexander asked for any new business. No new business was reported.

Park Maintenance Worker Mark Osbon reported that his department has been busy with snow removal. Chairman Jerry Alexander stated that the fence at Kiwanis Park is still broken and that he has received inquiries as to when it will be fixed. Mark stated that it was his understanding that Jeff Taylor had plans to repair the fence. Superintendent of Public Works Gene Clame agreed to speak to Jeff and see that the fence is repaired as soon as possible.

Golf Course Superintendent Ben Bishop reported that his department is currently working on the repair of equipment and carts. He will be traveling to Tucson, AZ for schooling to become certified in pump stations. He will not be able to attend the Wyoming Groundskeepers & Growers Association (WGGA) Conference next week in Casper but will be sending Greg Alcaraz from his department. Parks Maintenance Worker Mark Osbon confirmed that he will also be attending the WGG Conference.

Golf Pro Don Abbott reported that his recent trip to Albuquerque, NM was eventful but not much golfing was involved due to a recent snow fall of approximately 1ft. He has been working on a tournament schedule. Councilmember Vasca Gilmore asked when that would be available. Don stated that it should be complete within the next one to two weeks. Vasca asked if the price schedule showing the 2007 increase was ready to go. Don confirmed that it was and is available now. Chairman Jerry Alexander asked about the work on ponds #1 and #10. Superintendent of Public Works Gene Clame stated that after snow removal they would be a priority. Don acknowledged that his contract is still in negotiation and that he will be scheduling a meeting with Mayor Sonny Shearer and Jerry as soon as possible to finalize negotiations.

Superintendent of Public Works Gene Clame reported that the advertising for Pioneer Park bricks had begun and that orders will be taken until February 15th. Bricks that need to be replaced will be at no charge to the original purchaser. Chairman Jerry Alexander proposed that the duties of our janitor be evaluated now that there isn't a community hall. Jerry suggested examining the contract for Pioneer Park maintenance and looking for a sharing of duties there. Gene thought that might be doable. Jerry suggested a review of the bathrooms at Newell Sargent Park. He has

had several parents address him with their concerns. Park Maintenance Worker Mark Osbon and Superintendent of Public Works Gene Cliame agreed that the bathrooms are a real problem and need replacement. Chairman Jerry Alexander stated that the whole building including the snack bar is in poor condition and that he had spoken to parents who had concerns about the building. Councilmember Vasca Gilmore asked if the problem was vandalism. Parks Maintenance Worker Mark Osbon confirmed that vandalism is an issue but the building was built in 1968 and is just old and worn out. Vasca asked if it should be repaired or replaced. Mark stated that in his opinion it should be replaced and that that option had been explored previously. At that time, the replacement cost was approximately \$125,000. He explained that there had been discussion about making the new building more centrally located with the other fields within the park. Councilmember Justin Pfeiffer suggested that the American Legion be contacted about organizing a fundraiser. Mark stated that they had been contacted previously and were not willing to take on the project at that time. Vasca commented that the parents and players should be the most interested in seeing this project take shape.

Chairman Jerry Alexander stated that he would be attending the WGGGA Conference next week to meet vendors and that he would discuss our situation with them in the hopes of finding new avenues for consideration. Jerry expressed concern about the bathrooms on the Golf Course as well. Golf Course Superintendent Ben Bishop agreed that they are in bad shape with standing water, pipe breaks, old fixtures, etc. His department has tried to repair the bathrooms but a solution will need to be found soon.

Chairman Jerry Alexander commented that he had read the bills from November and noticed an expense for \$1,000 for tractor rental. Golf Course Superintendent Ben Bishop stated that the tractor was rented in October for leaf pickup. Jerry wondered if the New Holland tractor at the Airport could be utilized for this purpose in the future. Ben said that if he changed the tires the tractor would probably work for his purposes. Jerry acknowledged that certain restrictions may be attached to the Airport equipment as it is purchased with state and federal funds. Councilmember Vasca Gilmore pointed out that the equipment is still the property of the City. Superintendent of Public Works Gene Cliame agreed that the source of much of the funding was probably federal and thus had restrictions. Golf Course Superintendent Ben Bishop agreed to speak to Airport Manager Gary Thompson about the possibility of using the tractor occasionally.

Superintendent of Public Works Gene Cliame stated that Rene Lee of the Worland Recreation Board would not be attending as planned but that he had spoken with her. The Worland Recreation Board is finishing the Sanders Park Playground Project by installing manufactured wood fiber in the landing area of the playground. They will dig down one foot and fill with the fiber. Chairman Jerry Alexander confirmed that this wood fiber does not blow away. Councilmember Vasca Gilmore expressed concern about splinters from the wood but Jerry explained that the manufactured wood fiber is made specifically for playgrounds and does not give splinters. Gene also confirmed with Rene that the merry-go-round would be staying.

There being no further business, the meeting adjourned at 6:51 p.m.

Jerry Alexander, Chairman

Tammy Maya, Clerk